

# AGENDA

Henika District Library  
Planning Committee Meeting  
May 11th, 2022 at 10am

## I. Call to Order

Members Present: Sara Davidson-LeFevre, Danielle Simmons, Meghan Augustin, Tami Fryling

Members Absent:

Staff Present: Cierra Bavovka

Guests: None

## II. Approval of Agenda

Fryling moved to approve the agenda, Augustin seconded.

## III. Approval of Meeting Minutes

February 2022 Regular Meeting Minutes

Augustin moved to approve the meeting minutes, LeFevre seconded.

## IV. Unfinished Business

Fryling discussed the importance of discussing and prioritizing goals.

## V. New Business

Review Survey Results:

Henika's spring 2022 community needs assessment survey had a total of 225 respondents! Only 10% of respondents did not have a Henika library card. The majority of respondents visit the library about once a week or a few times per week. Majority positive comments, and the top choice of what respondents value most about the library is the material selection and experiences and programs. The top selection respondents answered to, "how could the library or its services be improved?" was *more space/bigger building* (37%). The committee identified Henika's top needs as building expansion or addition and more space.

Committee conducted a SWOT analysis of the library based off our community assessment results. We used this to begin creating our strategic plan.

Cierra hasn't had many opportunities yet to connect with the Wayland DDA yet, but would like to.

#### Draft Goals

The committee began the process of drafting a strategic plan for Henika, and plans to meet again on May 20th at 9:15am to continue our May meeting and complete the strategic plan goals, objectives, actions and timeline. The committee would like to bring these plans to the Board for the next meeting in June 2022.

#### **VI. Around the Table**

Scheduled follow-up meeting for May 20th.

#### **VII. Adjournment**