

# Meeting Minutes

## Henika District Library Planning Committee Meeting April 11th, 2023 at 5:30pm

- I. **Call to order:** LeFevre called the meeting to order at 5:35pm.
  - A. Members present: Danielle Simmons, Sara LeFevre, Meghan Augustin (ex-officio), Tami Fryling
  - B. Members absent:
  - C. Staff present: Cierra Bakovka
  - D. Guests: none

- II. **Approval of Agenda**

Augustin made a motion to approve the agenda, Simmons seconded.

- III. **Approval of Meeting Minutes**

- A. Nov. 15th, 2022 Regular meeting minutes  
Augustin made a motion to approve the November 15, 2022 regular planning committee minutes, Simmons seconded.

- IV. **Unfinished Business**

None

- V. **New Business**

- A. **Check in with strategic plan timeline and goals**

Discussed and reviewed schedule of strategic plan for all 3 goals, and Actions.

**Strategic Plan Goal 1:** Leadership is currently collecting information on the current lift system/elevator in the library. A load test on the current system is scheduled for April. This test will provide some answers as to the best way to proceed.

**Strategic Plan Goal 2:** Reviewed Action 1 and our estimated deadlines for action items; the building committee has met and is mostly done with developing a needs vs. wants list for the future of the building. In regards to Action 2 (contact at least two architects for plans meeting our needs), Bakovka has had informal contact with Mike from Triangle Construction, who is also working on the local school projects. Triangle is assisting with some preliminary suggestions and ideas on expansion. The building committee meets again on 4/19/23.

**Strategic Plan Goal 3:** We are doing a fantastic job with creating new connections within our community! Some new and continuing connections include:

- Henika will begin to work with the Country Cat Lady and her new downtown Wayland location across from Henika. “The Cats Den” local cat rescue and programming will be offering one night per week to allow Henika District library to utilize the programming space.
- This summer, the Gun Lake Tribe will work with the library on summer reading program or a possible event together.

## **VI. Around the Table**

Simmons: Nothing to add at this time.

Bakovka: The staff, board and committees are still plowing through the strategic plan, and with the help of Triangle construction can continue to gather the information needed to put our next steps of the plan into action.

Fryling: Nothing to add.

Augustin: The planning committee will keep following along on the calendar put into place by the committee through the strategic plan.

LeFevre: Seeing great work behind the scenes on all of the planning and information gathering involved. The committee will plan to meet again and touch base quarterly, meeting again in the summer in 2-3 months.

## **VII. Adjournment**

Augustin motioned to adjourn the meeting, LeFevre seconded. Meeting adjourned at 6:20pm.