

November 2019 Meeting
Minutes

Henika District
Library

Board of Directors
Meeting

Thursday, November 14, 2019 @
6:00pm

I. Call to Order (6:04pm) by President Joshua Wright

a. Members Present: Joshua Wright, Gary Marsh, Maria Musgrave, Danielle Simmons,

Mary Ortiz, Amy Huyck b. Members Absent: Ann McInerney,
1-open City position c. Staff Present: Nicole Gray d.
Guests: Melanie Suk

II. Approval of Agenda Motion by Ortiz, Musgrave seconds

III. Community Opportunity to Address the Board

A. Friends of the Library Update- Next friends meeting is Thursday 11/21 @ 1PM.

They need old books for the little free libraries in town. The Wayland Expo garnered \$325 for the Friends group. They have used that money to purchase a new coffee table

for the reading room. The last book sale of the year for the Friends group will be during the Art Hop on Friday 12/6.

IV. Approval of October 2019 Meeting Minutes- Musgrave motions, Marsh seconds.

V. Financial Report

A. October 2019- Erate is coming back with \$4,000 due to Technology upgrades. Nick's rates will be pro rated as well because of getting these Erates setup.

Quickbooks Report - **Approval of Paid Bills** – Motion by Musgrave, Second by Huyck Credit Card Detail Report
YTD Budget vs. Actual

VI. Director's Report

A. Youth Report- See notes attached regarding a group of 5-6 kids who stay at the library

until closing times during half days of school or inclement weather days. B.

Circulation Report- C. Monthly Statistics-

VII. Old Business

a. Still researching quotes for the painting project for the main room of the library and the

ceiling work as well.

VIII. New Business- N/A

IX. Around the Table

Musgrave- Suggestion for employee gift cards for Christmas season. Marsh has expressed getting the \$50 Visa gift cards from United Bank again this year as done in years past. Ortiz- Compliment to Stephanie on having story math books that helped a student she is tutoring through Steeby elementary school. Huyck- Welcome Ortiz to the board and is excited about the new hire for Sara's old position. Gray- Thanks to Melanie and all of the Friends group for all that they do for the library and thanks to the board for all that we do as well.

Simmons- Enjoyed the Hocus Pocus event and thought it was a great interactive experience for families- was disappointed that the turn out wasn't as good as expected.

Marsh- Dorr non library support- happy for all of the support that Henika brings in and for the continued growth of the library and to the community.

Wright- Appreciates Gray's patience and help to us as a board and that all of our questions and concerns get addressed promptly.

Adjournment-

7:12PM