

MEETING MINUTES

Henika District Library

Planning Committee Meeting

October 5th, 2022 at 12pm

- **Call to Order**

12:10pm

Members Present: Sara Davidson-LeFevre, Meghan Augustin, Tami Fryling

Members Absent: Danielle Simmons

Staff Present: Cierra Bavovka

Guests: None

- **Approval of Agenda**

Augustin moved to approve the agenda, Fryling seconded.

- **Approval of Meeting Minutes**

Augustin moved to approve the September 7th, 2022 regular planning committee meeting minutes, Fryling seconded.

- **Unfinished Business**

- Continued work on the Strategic Plan, with the goal of presenting to the Henika District Library Board of Trustees at the December 2022 regular meeting.

- Created objectives and actions for Goal 3: Expand and maintain community connections and involvement with the Henika District Library.

- **New Business**

- Field trip taken outside to look at space for potential future signage.

- **Around the Table**

- Draft of the entire Strategic Plan will be completed by the committee in November, then Cierra will send it to Carol with the Cooperative for review. We will meet again in November to review notes, and finalize the plan to present to the Board. Our next meeting is to be held at 5:30pm prior to the board meeting on November 15th, 2022.

- Bakovka is excited for the library staff's training day in Allegan on Monday 10/10/22. Henika will be closed this day.

- **Adjournment**

Meeting adjourned 12:53pm. Augustin Seconded.