**Henika District Library**

**Board Meeting Minutes**

**July 9, 2020 (Zoom Meeting)**

**Members Present**: Joshua Wright, Gary Marsh, Amy Huyck, Danielle Simmons, Maria Musgrave

**Others:** Nicole Gray, Director

**Members Absent**: Ann McInerney, 1-Open Township position, 1-Open City position

Meeting was called to order at 6:05 p.m. by President Joshua Wright.

Approval of the Agenda as presented was motioned by Gary Marsh with support from Danielle Simmons, all yes, motion carried.

**Friends of the Library Update-**  Melanie Suk was not present for this Zoom meeting.

Approval of the June 2020 meeting minutes was motioned by Marsh with support from Huyck. All yes, motion carried.

Financial Reports were discussed. Approval of the paid bills was motioned by Marsh with support from Simmons. All yes, motion passed. Approval of the paid bills was passed.

**Director’s Report** – Starting off curbside pickup, hoping to do half days each day for curbside pickup. Book returns are taking over 2+ hours currently to check everything in and begin the quarantine process. We will continue with the soft opening as long as we stay at our current stage.

**Youth Report – Make** & Takes continue to go very well, Stephanie has been preparing for two new grants that we received and how to implement them- one is activity based which we will be tricky due to our current restrictions.

**Unfinished Business** – None

**New Business** – **2020 Budget Amendment- From June 2020 meeting**

Addendum to meeting minutes from June 2020- Gary Marsh will be taking $1,000 from David Low (American Legion Member) and will be placing this in a 36 month CD at .85% interest rate. 1st motion from Huyck, 2nd from Simmons all in favor so passed.

New Board member reassignments have been discussed but will be formalized at our August 2020 in person meeting. Also our Proposed first draft for the 2021 budget has been discussed.

**Around the Table Talk-**

Had to be cut short due to our limited time with the Zoom Meeting.

Meeting adjourned at 6:41PM (Zoom meeting limited on time)

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