AGENDA

Henika District Library   
Board of Directors Meeting   
September 10, 2020 at 6:15 pm

**Members Present**: Meghan Augustin, Suzy Byville, Gary Marsh, Maria Musgrave, and Danielle Simmons  
 **Members Absent**: Amy Huyck, Joe Madalinski, 1 open township position  
 **Staff Present**: Nicole Gray - Director  
 **Guests**: Sara LeFevre

1. Call to Order at 6:17 pm by Marsh
2. Approval of Agenda motioned by Simmons, seconded by Augustin. All yes, motion passed.
3. Community Opportunity to Address the Board
   1. Friends of the Library Update – not meeting at this time
4. Approval of September 2020 Meeting Minutes motioned by Marsh, seconded by Byville. All yes, motion passed.

1. Financial Reports for September 2020 discussed. Income budget has been met early and expense budget spending is as expected.
   * + Approval of Paid Bills motioned by Simmons, seconded by Byville. All yes, motion passed.
2. [Director’s Report](#_bookmark6) - Library will quarantine materials for 7 days up from 4 based on REALM study results.
   1. Youth Report – Programming break in August. Literacy kits finished. Nintendo Labo grant materials received, program in September.
   2. Circulation Report – Positive feedback on trivia events and take and make kits.
3. Old Business
   1. Board of Directors Officer Elections delayed until October 2020 meeting.
4. No New Business
5. Adjournment at 6:45 pm by Marsh